

ANNUAL REPORT 2017



NT Friendship & Support Inc.

www.ntfriendship.org.au

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Founding Story Timeline to NTFS!

| | |
|--------------|---|
| August 1980 | Rhonda Dunne contacts radio station 8DN to seek interest for respite. |
| March 1981 | A meeting of many local Darwin clubs decided to form a committee to retain public interest. |
| April 1981 | 10 host families are able to provide support for families. |
| 1981 | Sponsor Family Association (SFA) begins incorporation process. |
| August 1981 | Official process for incorporation complete. Matching of families and children begins. |
| Early 1982 | 17 families are requiring support. 12 host families are providing support. |
| June 1982 | Still a voluntary organisation and a government grant application is approved. |
| AGM 1982 | 10 families requiring support 5 families providing support. |
| March 1982 | Incorporation officially recognised on 9th March 1982. |
| Sept 1984 | Distribution of first newsletter. |
| October 1984 | Proposal to extend SFA to include the provision of paid carers. |
| Feb 1988 | SFA approached to extend the service to Katherine. |
| June 1988 | Intensive discussions underway for Katherine project. |
| August 1989 | Katherine project commences in staff homes and kitchens with no fixed abode. |
| October 1992 | Submission for Peer Pilot Program. |
| 1993 | Commonwealth State Disability Agreement providing community-based in-home respite in Katherine. |
| Dec 1997 | Our first office in Kintore Street, Katherine. |
| May 1998 | After devastating floods on Australia Day 1998 we moved into Training Network building. |
| 2001 | We celebrate 20 years of service and change the name to NT Friendship & Support Inc. |
| 2002 | NTFS running from Darwin and Katherine - HACC, FACS and CSDA |
| 2002 | MAISY computer system installed with start up funding of \$25,000 |
| 2002 | Commence Respite for Bush Kids |
| 2003 | Commence the separation of Darwin and Katherine |
| 2004 | Organisation officially separates. |
| 2005 | Katherine takes on the Incorporation and Constitution NT Friendship & Support. |

Some of the fantastic programs the organisation has run over its history

ENRICH - Encouraging New Recreational Interests for Children overcoming Hurdles

Alternative Care Program

Respite Program

Individual Education Support Program

Stronger Families and Communities Strategy

Host Family Disability Respite

Home and Community Care

Out of Home Care

Volunteer Friendship Program

Life Skills Program

CHSP - Seniors Group and 1:1 Program

Management Committee Report

NT Friendship and Support had another magnificent year of growth. There were a few bumps in the road with the appointment of a new chairperson, after Mark Wood's relocation, and the departure of Kate Ganley, who provided a strong period of significant growth for the organisation.

The management committee appreciates the dedication and commitment of all the staff; particularly Vicki Rossiter as Acting Manager. All staff stepped up to uphold the reputation and integrity of the organisation during a challenging time of significant change, with the pending introduction of the NDIS.

With the passion and drive of our new Executive Officer, Stephanie Ransome, we look forward to the opportunities that NDIS will bring in the coming years.

Management Committee 2016/17

Management Committee Profiles

Jo Gamble - Chairperson

Jo has been the chairperson for the 2016/17, stepping up into the role when the previous chair resigned due to work commitments. Jo has a wealth of board experience that she brings to the organisation, including her sector knowledge and her passion for disadvantaged people in Katherine.

Daniela Ford - Treasurer

Daniela has been a board member for three years. Daniela became a Management Committee member due to her interactions with the previous Executive Officer. Daniela has brought a wealth of knowledge and guidance to the organisation utilising her skills as a police officer in our interactions with the youth of the community. Daniela also has interests in yoga, parenting, child protection, mental health and youth justice.

Christina Allgood - Secretary

Christina brings 15 years of experience in the Katherine community services sector. As a Youth Development and Career Coach for YouthWorX NT, she is a passionate community builder and enjoys empowering all young people irrespective of attributes. Christina has 10 years of experience working with boards in the Katherine Community.

Jackie Usher - Committee Member

Jackie has been a Katherine resident for the past 20 years and has been involved with NT Friendship & Support for the last six years. Jackie has accessed the organisation's respite for her daughter and more recently as a committee member. Jackie brings her skills, knowledge and insights to advocating and supporting our clients with disabilities and their families. Jackie is the 'heart' on our Management Committee and balances the business and vision and mission.

EXECUTIVE OFFICER'S REPORT

NTFS Team

| | |
|---------------------------|-------------------|
| Executive Officer | Stephanie Ransome |
| Care Coordinator | Vicki Rossiter |
| Placement Support Officer | Tricia Kelly |
| NDIS Project Officer | Collin Mullane |
| Finance Officer | Hiruni Manawadu |
| Administrative Assistant | Karen Buss |
| Therapy Assistant | Jess Croft |
| CHSP Worker | Bernie Fernandez |

VOLUNTEERS

Alison Stefanska
Graham Hunter
Shirley Ashworth
Colette Bryant

CARERS

24 carers across Out of Home Care and Host Family Respite



The year has been a challenging one for NT Friendship & Support. With two Executive Officers in this reporting year, after the resignation of the previous Executive Officer Kate Ganley. Kate worked to evolve the organisation and to grow the programs that we run today.

On behalf of the Management Committee and Staff at NTFS I would like to thank Ms Ganley for her dedication and time at the organisation and wish her well for her future endeavours.

For the period January 2017 - May 2017 the organisation ran without an Executive Officer. During this period the Care Coordinator, Vicki Rossiter, stepped up into the role of Acting Manager and worked alongside the Management Committee in keeping operations ticking along. Thank you Vicki, you did a stellar job in caretaking the organisation through a rough six months.

Our Management Committee, comprised of Jo Gamble, Christina Allgood, Daniela Ford, Jackie Usher and Mark Wood, stepped up to the job of supporting Vicki in the Acting Manager's role to ensure continuity of services. The Management Committee's commitment to the organisation during that period was, and continues to be, exemplary.

I would like to thank the staff for their commitment to the organisation in stepping up and into unfamiliar roles, Patricia Kelly, Bernie Fernandez, Jess Croft, OT Rhiannon Crispe and more recently Collin Mullane and Hiruni Manawadu.

I have been working on the governance of the organisation ensuring that we have appropriate policies and solid procedures in place. This has been a tough road for staff with so many changes, however, they are a robust team and are coming through the other side well managing the wave of change.

Volunteers

NTFS could not provide its services to Seniors of the community without our invaluable volunteers, Alison Stefanska, Graham Hunter, Shirley Hunter and Colette Bryant. Thank you to each of them for the work that they do and always do with a smile.

We are always looking to recruit new volunteers. Please call in and see us at the office if you would like any further information.

Carers

NTFS currently have 25 carers across our Host Family Respite and Out of Home Care Programs. Their commitment to the children in their care is commendable. For all of the children you have collectively cared for or are still caring for - Thank you!

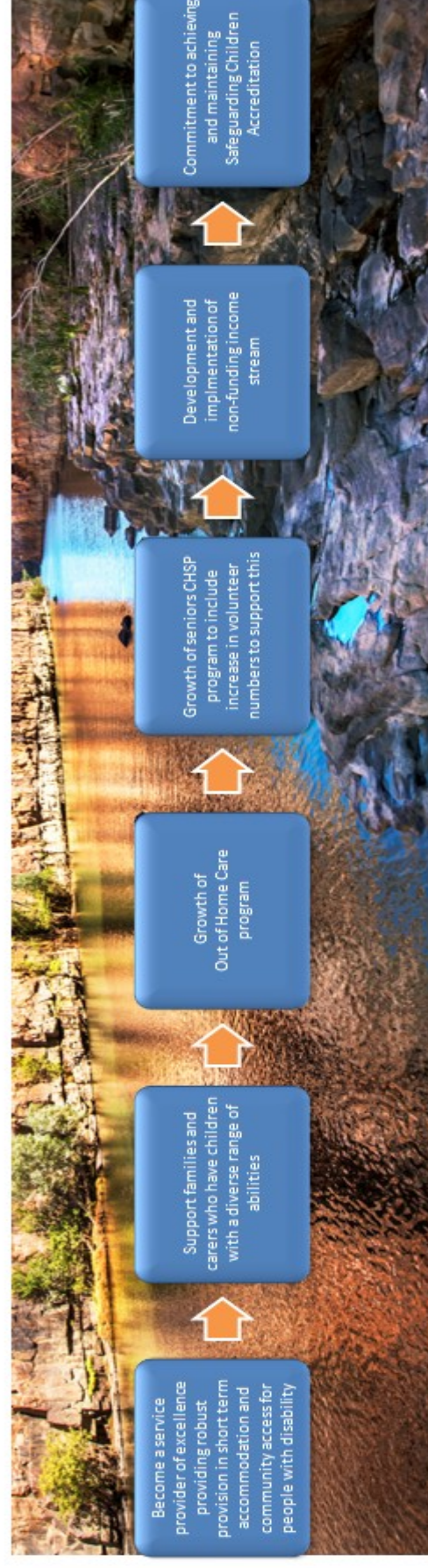


Strategic Plan

2017 - 2020



Objectives



Out of Home Care



Out of Home Care program is run in conjunction with Territory Families and continues to grow from strength to strength.

The last 12 months has seen a growth in eligible carers available to deliver the out of home care model for children in the care of Territory Families.

Our carers deliver this model of care in their homes. The process of assessment for eligibility is a rigorous one that can take 6 to 12 months.

This year, to ensure that our probity checks continue to be of the highest integrity, we have signed up to the Australian Childhood Foundations Safe Guarding Children accreditation. This process will take about 12 months to complete. All staff, volunteers, carers and committee members will have to do the online learning. This is a compulsory and welcomed measure.

In February 2017 a child that had been in our care successfully transitioned to a kinship carer at Ngukurr. This is a positive outcome for the child who is now thriving in their community and is top of their class and attending school regularly. Another child from Ngukurr also transitioned successfully in August 2016 to a kinship carer. The family have proudly reported back how well the child is doing. There are another two siblings currently in the process of transition to kinship and family reunification.

In December 2016 we supported foster and family carers to attend the Variety Special Children's Christmas Party in Darwin. This included an overnight stay at Palms Village Resort. We also attended the Territory Families Foster Children's Christmas Party at the Katherine YMCA Pool on 10th December 2016. We held a good old Aussie tradition of a sausage sizzle and fresh fruit which was enjoyed by all.



Host Family Respite



During the 2016/2017 year Disability Respite Services have provided 30 clients with 9434 hours of respite. We also provided 250 hours of occupational therapy alongside another 250 hours of individual client respite.

A young client who had been isolated and struggled to make meaningful friends recently accessed respite with NTFS. They are approaching adolescence and need to gain some independence and inclusion into the wider community.

With weekly respite with an age appropriate volunteer the client has been able to be included in regular youth community activities. This has now expanded into school and has seen the evolution of natural friendships and supports, decreasing the need for support staff at school.

A teenager fast approaching adulthood who accesses our respite services, clearly had very low self esteem. By accessing weekly respite and working towards some clearly defined goals this young individual has now been able to actively be involved in their community and has made amazing progress towards their goals.

Employment was the focus and they have been supported to develop a resume and get job ready. This entailed obtaining a tax file number, opening a bank account and having some mentoring on what work and employment really mean to them.



The next big goal is studying to obtain a learners permit so they can learn to drive a car.

Commonwealth Home Support Program

The CHSP program continues to grow in strength. The program has delivered 956 hours of individual support alongside of 963 hours of group support.

Under CHSP we link frail older people who are at risk of isolation to volunteers and people and activities in the community, this goes towards keeping them living independently in the community and so reducing the need for them to enter aged care facilities.

The individual program is where our wonderful volunteers work with seniors at risk of isolation in the community. Their dedication to their roles is amazing! This program could not run without their commitment.

The group activities have been a highlight with Seniors Month being celebrated at Nitmiluk with a fine dining evening at the Cicada Lodge.

Bright Lights

NT Friendship & Support has been supporting seniors in the Katherine region since 2015. From here it was identified that the amelioration grant fitted into the then seniors programs we were running.

NT Friendship & Support aimed to minimise problem gambling juxtaposing the negative peripheral effects for the community of Katherine and remote communities.



We used a strength-based approach utilising the underpinning strategies of motivational interviewing techniques whilst providing alternative positive activities.

The funding was for 600hrs of service provision for people over the age of 65 who were affected directly or indirectly by the effects of gambling until June 2016. In that period NT Friendship & Support was able to provide 343.50 hours.

On April 3rd 2016 we held a fun day at Nitmiluk. We were overwhelmed with the attendance of seniors and families from the local community. We were able to reach a larger section of the community with our anti-gambling messages and education, along with Ranger Clare from Parks and Wildlife, displays and activities. We were able to engage the local Rotarians to donate the use of a bouncy castle and a healthy lunch provided for attendees.



Extension of Program

NTFS are situated in Katherine so recruitment and retention of staff is always an ongoing battle. We were unable to deliver on 600 hours in the period of the program and so applied for an extension. This was granted on 15th June 2016.

For the period July 2016 through to June 2017 NTFS provided a further 340.00 hours of deliverables in the form of 1:1 support in out reach services, group support and education for the identified cohort. This program was acquitted at the end of June 2017 with no further funding available.

Treasurer's Report

NT Friendship & Support has worked diligently this year as it managed all of the operational changes.

Statement of Comprehensive Income

NT Friendship & Support reported a net surplus of \$254,250.

We have had an increase in total income of \$65,712 compared to 2015/2016.

Our expenses also rose by \$100,367. This was attributed to an increase in salaries and wages. This saw a drop in surplus by \$34,606.

Statement of Financial Position

NT Friendship & Support has current assets of \$1,428,349 and liabilities of \$227,435 and is in a financially sound position.

Cash flow Statement

Cash held has increased by \$341,409 in 2015-16 to \$1,246,958 currently.

In December, 2016, we farewelled our Executive Officer, Kate Ganley. Kate had navigated NTFS through significant growth and change and we are grateful to her for her dedication.

The small but energetic team, led by Vicki Rossiter, with significant involvement from the NTFS Board spent almost six months managing NTFS and continuing to keep the ship sailing under difficult circumstances. I feel indebted to Vicki and Tricia for their hard work over this period.

We welcomed a new Executive Officer, Stephanie Ransome, and the board finally took a breath (and a step back). Stephanie has been energetic, innovative and is leading her team and NTFS into an exciting new year and new world of NDIS and new projects.

We find ourselves moving forward in a secure and firm financial position, with much potential growth envisaged. I am excited about our future and the continuing exceptional service we strive to provide for vulnerable members of the Katherine Community and Region.

NT Friendship & Support are solvent and in a strong trading position for the next financial year.

Daniela Ford

NT Friendship & Support Treasurer

NT Friendship and Support Incorporated

STATEMENT BY THE COMMITTEE

for the year 30th June 2017

In our opinion –

- (a) the accompanying financial report as set out on pages, being a special purpose financial statement, is drawn up so as to present fairly the state of affairs of the Association as at 30th June 2017 and the results of the Association for the year ended on that date; and
- (b) the accounts of the Association have been properly prepared and are in accordance with the books of account of the Association;

We confirm as follows:

- (a) The name of each board member of the association during the relevant financial year were:

| | |
|--------------------------|-----------------------|
| President/Chair | Ms J Gamble |
| Secretary | Ms C Allgood |
| Treasurer | Ms D Mattiuzzo |
| Public Officer | Ms K Ganley |
| General Committee | Ms J Usher, Mr M Wood |

- (b) The principal activities of the association during the relevant financial were:

Disability support service, foster care and aged care services.

- (c) Significant Changes


No significant change in the nature of these activities occurred during the year.

The net surplus of the association for the relevant financial year was: \$254,250

Signed at Katherine on 18/9/17



President



Treasurer

The accompanying notes form part of the financial report and are to be read in conjunction with the attached audit report.

NT Friendship and Support Incorporated

AUDITOR'S INDEPENDENCE DECLARATION UNDER SECTION 60-40 OF THE AUSTRALIAN CHARITIES AND NOT-FOR-PROFITS COMMISSION ACT 2012 TO THE COMMITTEE MEMBERS OF NT FRIENDSHIP AND SUPPORT INCORPORATED

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2017 there have been no contraventions of:

- (a) the auditor independence requirements of the Australian Charities and Not-for-profits Commission Act 2012 in relation to the audit; and
- (b) any applicable code of professional conduct in relation to the audit.

Susanne Lee &
Associates Pty Ltd



SUSANNE LEE, FCPA
DATED: 1/09/2017

Darwin
Northern Territory

NT Friendship and Support Incorporated

STATEMENT OF COMPREHENSIVE INCOME

for the YEAR ENDED 30 JUNE 2017

| | Note | 2017 | 2016 |
|---|------|--------------------|--------------------|
| INCOME | | \$ | \$ |
| Care Levy Income | | 632,024 | 429,361 |
| Grant Income | | 367,053 | 489,834 |
| Interest Income | | 8,206 | 9,915 |
| Other Income | | 9,925 | 22,386 |
| Total INCOME | | 1,017,208 | 951,496 |
| | | | |
| EXPENSES | | | |
| Accounting Fees | | 3,390 | 21,017 |
| Administration Cost | | 47,686 | 46,509 |
| Advertising Expenses | | 22,149 | 18,281 |
| Audit Fees | | 7,605 | 9,050 |
| Depreciation | | 27,319 | 27,319 |
| Insurance | | 11,944 | 35,725 |
| Motor Vehicle Expenses | | 10,976 | 9,977 |
| Membership and Subscription | | 8,183 | 2,173 |
| Bus Plan. Report & Evaluation | | 3,416 | 10,388 |
| Replacement Equipment | | 433 | 8,417 |
| Client Support Services – Disability etc. | | 78,709 | 0 |
| Repairs & Maintenance | | 2,956 | 9,261 |
| Rent Expenses | | 13,649 | 10,431 |
| Superannuation | | 38,857 | 32,633 |
| Salaries and Wages | | 421,920 | 367,637 |
| Staff Costs-Other | | 13,078 | 36,699 |
| Operational Costs | | 50,807 | 17,121 |
| Total EXPENSES | | 763,077 | 662,640 |
| | | | |
| Operating SURPLUS/(DEFICIT) FOR YEAR | | 254,250 | 288,856 |

The above statement should be read in conjunction with the accompanying notes.

NT Friendship and Support Incorporated

STATEMENT OF FINANCIAL POSITION

AS AT 30 June 2017

| | Note | 2017 \$ | 2016 \$ |
|---------------------------------------|------------|------------------|------------------|
| ASSETS | | | |
| Current Assets | | | |
| Cash and Bank | 2(a) | 1,246,958 | 905,549 |
| Accounts Receivable and other Debtors | 2(b) | 203,857 | 171,350 |
| less Provision for Doubtful Debt | | (22,466) | |
| Total Current Assets | | <u>1,428,349</u> | <u>1,076,899</u> |
| Non-Current Assets | | | |
| Property, Plant and Equipment | 3(a) & (b) | 38,828 | 66,146 |
| Total Non-Current Assets | | <u>38,828</u> | <u>66,146</u> |
| Total ASSETS | | <u>1,467,177</u> | <u>1,143,045</u> |
| LIABILITIES | | | |
| Current Liabilities | | | |
| Trade and other Payables | 4(a) & (b) | 156,463 | 30,416 |
| Unexpended Grant | 4(c) | 25,813 | 0 |
| Current Tax Liabilities | 4(e) | 0 | 8,947 |
| Employee Provisions | 4(d) | 22,607 | 19,002 |
| Total Current Liabilities | | <u>204,883</u> | <u>58,365</u> |
| Non-Current Liabilities | | | |
| Enrich Funds | | 22,552 | 22,552 |
| Total Non-Current Liabilities | | <u>22,552</u> | <u>22,552</u> |
| Total LIABILITIES | | <u>227,435</u> | <u>80,917</u> |
| Net ASSETS | | <u>1,239,742</u> | <u>1,062,128</u> |
| EQUITY | | | |
| Accumulated Surplus | | 1,239,742 | 1,062,128 |
| Total EQUITY | | <u>1,239,742</u> | <u>1,062,128</u> |

The above statement should be read in conjunction with the accompanying notes

NT Friendship and Support Incorporated

STATEMENT OF CHANGES IN EQUITY for the Year Ended 30 June 2017

| | Note | Retained Earnings |
|--|------|-------------------------|
| Balance at 30 June 2015 | | 773,272 |
| Profit for the year ended June 30 2016 | | 288,856 |
| Closing balance as at 30 June 2016 | | <u>1,062,128</u> |
| less Historical Balance Adjustment | | (76,635) |
| Profit for the year ended 30 June 2017 | | <u>254,250</u> |
| Closing balance as at 30 June 2017 | | <u><u>1,239,742</u></u> |

The above statement should be read in conjunction with the accompanying notes

NT Friendship and Support Incorporated

CASH FLOW STATEMENT for the period ended 30 June 2017

| | Note | 2017 \$ | 2016 \$ |
|---|-------------|------------------|-----------------|
| Cash Flow from Operating Activities | | | |
| Grants (state) operating received | | 347,857 | 489,834 |
| Receipts from Care Levy Income | | 573,700 | 429,361 |
| Receipts from Brokerage Income | | 733,559 | 0 |
| Payments to suppliers and employees & carers | | (1,356,026) | (643,380) |
| Interest received | | 8,206 | 9,915 |
| Other Income | | 9,925 | 22,386 |
| Net cash provided by/ (used in) operating activities | 8 | 317,221 | 308,116 |
| Investing Activities | | | |
| Cash Received | | | |
| Proceeds from sale of Plant & Equipment | | 0 | 0 |
| Proceeds from sale of Land & Buildings | | 0 | 0 |
| Other | | 0 | 0 |
| Cash Used | | | |
| Purchase of Plant & Equipment | | 0 | (12,630) |
| Purchase of Land & Buildings | | 0 | 0 |
| Net Cash Flows From (Used By) Investing Activities | | 0 | (12,630) |
| Cash from Financing Activities | | | |
| Cash Received | | 0 | 0 |
| Cash Used | | 0 | 0 |
| Net Cash Flows By (Used In) Financing Activities | | 0 | 0 |
| Net Increase (Decrease) In Cash Held | 5(c) | 317,221 | 295,486 |
| Cash at the Beginning of the Year | | 929,737 | 610,063 |
| Cash at The End of The Year | | 1,246,958 | 905,549 |

The above statement should be read in conjunction with the accompanying notes

NT Friendship and Support Incorporated

requirements for hedge accounting. The key changes that may affect the Association on initial application of AASB 9 and associated amending Standards include certain simplifications to the classification of financial assets, simplifications to the accounting of embedded derivatives, upfront accounting for expected credit loss and the irrevocable election to recognise gains and losses on investments in equity instruments that are not held for trading in other comprehensive income.

Although members of the committee anticipate that the adoption of AASB 9 may have an impact on the Association's financial instruments it is impracticable at this stage to provide a reasonable estimate of such impact.

Note 2 CURRENT ASSETS

| | 2017 | 2016 |
|---|------------------|----------------|
| | \$ | \$ |
| 2a Cash & Cash Equivalents | | |
| Cheque Account ANZ | 593,976 | 227,722 |
| On-Line Saver ANZ | 630,461 | 523,602 |
| Cash at Bank – Term Deposit TIO | 0 | 100,000 |
| Cash at Bank – Term Deposit WBC | 0 | 53,338 |
| Invest Account Statewide Banksia | 22,466 | 24,962 |
| ANZ Credit Card | 1,359 | 2,095 |
| Cash on Hand | 0 | 112 |
| Electronic Clearing Account/Undeposited Funds | 55 | (2,220) |
| Total Cash & Cash Equivalents | 1,246,958 | 929,737 |
| 2b Trade & Other Receivables | | |
| GST receivables from the Australian Taxation Office | 0 | 0 |
| Prepayments - Insurance | 18,459 | 11,444 |
| Trade Receivables | 54,062 | 171,350 |
| Less Provision for Doubtful Debts | (22,466) | (24,962) |
| Care Levy Receivable | 58,324 | 0 |
| Brokerage Receivable | 73,011 | 0 |
| Total Trade & Other Receivables | 203,856 | 157,832 |

NOTE 3 NON-CURRENT ASSETS

| | | |
|------------------------------------|---------------|---------------|
| 3a Plant & Equipment | | |
| Plant and equipment: at cost | 80,981 | 80,981 |
| Accumulated Depreciation | (74,845) | (62,224) |
| Total Plant & Equipment | 6,136 | 18,757 |
| 3b Motor Vehicles | | |
| Motor Vehicles at Cost | 96,764 | 96,764 |
| Accumulated Depreciation | (64,073) | (49,375) |
| Total Motor Vehicles | 32,692 | 47,390 |
| Total Fixed Assets | 38,828 | 66,147 |

NOTE 4 CURRENT LIABILITIES

| | | |
|-----------------------------------|--------------|---------------|
| 4a Trade Payables | | |
| Trade Creditors | 150,822 | 66,422 |
| 4b Other Payables | | |
| Audit Accrual | 7,000 | 9,000 |
| GST Payable | 455 | 0 |
| Other Payables – Accrued Expenses | 0 | 8,333 |
| Total Other Payables | 7,455 | 17,333 |

NT Friendship and Support Incorporated

| | | | |
|-----------|--------------------------------|--------|--------|
| 4c | Unexpended Grants | | |
| | Unexpended Disability Grant | 25,813 | 0 |
| 4d | Employee Provisions | | |
| | Annual Leave Provisions | 22,607 | 19,002 |
| 4e | Current Tax Liabilities | | |
| | PAYG | 0 | 8,947 |

NT Friendship and Support Incorporated

NOTE 5 CASH FLOWS

| | 2017 | 2016 |
|--|------------------|----------------|
| | \$ | \$ |
| 5(a) a) Reconciliation of Cash | | |
| For the purpose of the Cash Flow Statement, with banks or financial institutions, net of bank | | |
| Cash at Bank | 1,246,958 | 905,437 |
| Cash at Hand | 0 | 112 |
| Total | 1,246,958 | 905,549 |
| 5(b) Reconciliation of Cash Flow From Operations with Net Surplus (Deficit) | | |
| Net Surplus (Deficit) | 254,250 | 288,856 |
| Adjustments for Non-Cash Items | | |
| Depreciation | 27,319 | 27,319 |
| Changes in Assets/Liabilities | | |
| (Increase)/ decrease in receivables | (23,558) | (9,587) |
| Increase/ (decrease) in supplier payables | 74,802 | (7,419) |
| Increase/ (decrease) in payables/other | 25,813 | 8,947 |
| Increase/(decrease) in provisions for employee entitlements | 3,604 | 0 |
| Increase/(decrease) in equity adjustments | (45,009) | 0 |
| 5(c) Net Cash from (used by) Operating Activities | 317,221 | 308,116 |

NOTE 6 CONTINGENT LIABILITIES

No contingent liabilities exist as at 30 June 2017

NOTE 7 REMUNERATIONS OF AUDITOR

| | | |
|----------------------------|-------|-------|
| Financial Statements Audit | 7,000 | 9,000 |
|----------------------------|-------|-------|

NOTE 8 ECONOMIC DEPENDENCE

Whilst the association's activities are largely funded by member levies, the association is assisted in its activities by operating grants provided by the NT government. At the date of this report, the members of the committee had no reason to believe that the NT government would not continue to provide financial support to NT Friendship and Support Inc.

NOTE 9 ASSOCIATION DETAILS

The registered office of the association is: NT Friendship and Support Inc. is 10/18 Randazzo Building Katherine Terrace. PO Box 626 Katherine NT 0851

NT Friendship and Support Incorporated

Certificate by Members of the Committee

On the 18/9.....2017, the Committee of Management of NT Friendship and Support Incorporated passed the following resolution in relation to the special purpose financial report (SPFR) of the NT Friendship and Support Incorporated for the financial year ended 30 June 2017:

The Committee of Management declares in relation to the SPFR that in its opinion:

- (iv) The financial statements and notes comply with the Australian Accounting Standards;
- (iv) The financial statements and notes comply with the reporting guidelines of the Executive Officer;
- (iv) The financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the NT Friendship and Support Incorporated for the financial year to which they relate;
- (iv) There are reasonable grounds to believe that the NT Friendship and Support Incorporated will be able to pay its debts as and when they become due and payable;

During the financial year to which the SPFR relates and since the end of that year:

- (i) meetings of the committee of management were held in accordance with our Constitution; and
- (ii) the financial affairs of the NT Friendship and Support Incorporated have been managed in accordance with the rules of the association; and
- (iii) the financial records of the NT Friendship and Support Incorporated have been kept and maintained in accordance with its Constitution, the *Associations Act* and the *Australian Charities and Not-for-profits Commission Act 2012*.

This declaration is made in accordance with a resolution of the Committee of Management.


.....

Ms J Gamble Chairperson

Dated 18/9/17.....2017

NT Friendship and Support Incorporated

SUSANNE LEE & ASSOCIATES PTY LTD

CERTIFIED PRACTISING ACCOUNTANTS

Registered Office QLD
3 Firth Place Mudgeeraba QLD
PO Box 475 Mudgeeraba QLD 4213

Email suelee@bigpond.net.au
Mobile 0418 897 757
ABN: 29 161 528 481

Independent Auditor's Report to the Members of NT Friendship and Support Incorporated

Report on the Financial Report

I have audited the accompanying financial report, being a general purpose financial report, of NT Friendship and Support Incorporated which comprises the statement of financial position as at 30 June 2017 and the statement of comprehensive income, statement of changes in equity, statement of cash flow and committee of management statement for the year ended on that date, a summary of significant accounting policies and other explanatory information.

Committee's Responsibility for the Financial Report

The Management Committee is responsible for the preparation and fair presentation of the financial report and has determined that the basis of preparation described in Note 1 the financial report is appropriate to meet the requirements of the *Australian Charities and Not-For-Profits Commission Act 2012* and the *Associations Act (NT)* and are appropriate to meet the needs of the members. This responsibility includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

My responsibility is to express an opinion on the financial report based on my audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1 are appropriate to meet the needs of members. I conducted my audit in accordance with Australian Auditing Standards. These Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee of management, as well as evaluating the overall presentation of the financial report.

These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with the basis of accounting described in Note 1 to the financial statements so as to present a view which is consistent with my understanding of the Associations' financial position, and its performance and cash flows.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

The financial report has been prepared for distribution to the members for the purpose of fulfilling the Management Committee's financial reporting obligations under the *Australian Charities and Not-For-Profits Commission Act 2012* and the *Associations Act (NT)*. I disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

Independence

In conducting my audit, I have complied with the independence requirements of Australian professional ethical requirements.

NT Friendship and Support Incorporated

SUSANNE LEE & ASSOCIATES PTY LTD

Auditors Qualification

Although the statement of comprehensive income and statement of financial position comparative figures reflect last financial years audit there were a number of errors and omissions in these statements. These have been detailed in my management letter and adjusted through a posting to an equity account, historical balance, in this report. The errors and omissions relate to the non-adjustment of insurance as a prepayment, the incorrect assumption of an amount owing by the Australian Taxation Office which was subsequently accounted for twice when preparing the financial position statement, incorrect closing balances in bank accounts and apparent confusion between the terms Care Levy & Care Brokerage and how they should be treated in the statement of comprehensive income.

Auditors Declaration

I declare that the auditor:

- (a) Is an approved auditor;
- (b) Is a person who is a member of the Australian Society of Certified Practising Accountants;
- (c) The firm holds a current Public Practice Certificate.

Auditor's Opinion

In my opinion

- (a) the financial report, subject to the above qualification, presents fairly, in all material aspects, the financial position of NT Friendship and Support Incorporated as at 30th June 2017 and its financial performance and its cash flows for the year then ended in accordance with the accounting policies described in Note 1 of the financial statements; and
- (b) the financial report is in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the *Associations Act (NT)*.

Basis of Accounting

- (a) Without modifying my opinion, I draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purposes of fulfilling the Association's financial reporting responsibilities under the *Australian Charities and Not-For-Profits Commission Act 2012* and the *Associations Act (NT)*. As a result, the financial report may not be suitable for another purpose. Management's use of the going concern basis of accounting in the preparation of the NT Friendship and Support Incorporated's financial statements is appropriate.



SUSANNE LEE, FCPA

DATED: 1 September 2017

Notes



Disability Care
Flexible disability services



Out of Home Care
Carer and placement support



Senior Support
Social support for seniors

NT Friendship & Support Inc.

3/20 First Street, Katherine NT 0850

Phone: 08 8971 0027

E-mail: admin@ntfriendship.org.au

Website: www.ntfriendship.org.au



The **National Disability Insurance Scheme (NDIS)** is transforming the way disability supports are funded and delivered.

The NDIS puts people with disability at the centre of the system, allowing them to determine their own future and receive funding to meet their needs and goals.

NT Friendship & Support are registering to provide a range of supports to assist people living with a disability to access the community, increase their participation, and improve their independent living skills.

Do you know someone ... who would be a great Foster Carer or Aboriginal Kinship Carer?

We'd love to meet them!

Anyone can apply to be a carer, it doesn't matter if they are single, married, or de facto, including same-sex relationships.

They can also be working full time, part time, or not at all. As long as they are over 18 and renting or owning their own home.

Ask our staff for more details and how to apply to be a carer.

Disability Care | Out of Home Care | Seniors Support

Volunteers are essential to the success of our seniors program. Whether you are a senior yourself, someone with a couple of hours to spare, or a student that wants to help out in the community, your time can make a welcome difference in the lives of others. **Volunteer today!**